

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2009 TO 31 MARCH 2010

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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For the Council to enter into a Development Agreement with the Stobart Group for the delivery of the 3MG Rail Sidings.	3MG Executive Sub Board		The Council is seeking professional advise from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	3MG Master Plan, available form Sally McDonald, Municipal Building, Widnes.	Wendy Salisbury
The decision is the approval of the Joint Merseyside and Halton Waste Development Plan Document (DPD)	Council	Not before 1st December, 2009	The method used will be correspondence based support by all documents	PPS10 - Planning for Sustainable Waste Management, available from	Tim Gibbs

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Preferred Options Report for public consultation.			available electronically and in accordance with the adopted Statement of Community Involvement. http://www2.halton.gov.uk/content/environment/planning/forwardplanning/ldf/sci/?a=5441	Tim Gibbs, Rutland House. Issues and Options of Joint Merseyside Waist Development Plan Document, available from Tim Gibbsm, Rutland Hosue.	
For the Council to put 'HBC Field' to the Property Market and following the tender process enter into a Development Agreement with the preferred developer for the development of HBC Field.	3MG Executive Sub Board	Not before 1st December, 2009	The Council is seeking professional advise from experts in the area of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect	3MG Master Plan, availabkle from Sally McDonald, Municipal Biudling, Widnes	Dick Tregesa

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			its interests at all times whilst achieving one of the key objectives of 3MG.		
To decide the Borough's future policy on parking management in the town centre	Executive Board	Not before 1st December, 2009	Traders will be consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Runcorn Old Town Parking and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	Mick Noone
Approval of publication of Draft Design of New Residential Development Supplementary Planning	Executive Board Sub Committee	Not before 1st December, 2009	Previous 'Partnership Consultation' with selected Council	Saved Policies of the Halton UDP (from Neil Macfarlane); Draft	Phil Watts

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Document for public consultation			officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st December, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for	Dick Tregoe

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				Inspection (July 2001), Part IIA Environmental Protection Act 1990.	
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st December, 2009	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all	Phil Watts

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				from Neil Macfarlane at Rutland House, Halton Lea	
Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st December, 2009	Consultation has taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st December, 2009	Public consultation took place during November and December 2005. Documents were on	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House;	Phil Watts

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			display at various locations around the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone.	Draft Ditton Strategic Rail Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
When the grant offer from DEFRA is received by the Council for the remediation of the St. Michael's Golf Course, a decision has to be made to accept the offer and attached conditions	Executive Board	Not before 1st December, 2009	No consultation will take place. Any person who wishes to make representations to the Executive Board about the matter should contact Mike Curtis,	DEFRA Offer Letter, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes DEFRA Grant Submission,	Mike Curtis

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			Divisional Manager – Major Projects.	available from Mike Curtis, Major Projects Department, Municipal Building, Widnes	
To review special educational needs Primary Unit Provision in the Borough following finalisation of consultation. Agreement to proceed to Statutory Notice	Executive Board	Before 1 December 2009	Schools, parents, children and young people in the Borough, PCT and Health Service Providers, Diocesan Authorities, Neighbouring LA's. Voluntary Groups. Unions.	The establishment of the Halton Special Educational Needs Service available from Jennifer John Dm Inclusive Learning, 1st Floor Dee Building Grosvenor House, Runcorn Developing Mainstream Resourced	Jennifer John

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				Provision in Halton available from Jennifer John DM Inclusive Learning, 1st Floor Dee Building, Grosvenor House Runcorn	
Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation	Executive Board	Not before 1st December, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area coverage) also took place in February 2007.	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation Stage; Sustainability Appraisal Pre	Phil Watts

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			Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Before 1 December 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Public consultation will take place during	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes	Phil Watts

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			March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
To approve the Joint Commissioning Strategy for Carers Service 2009-2012	Executive Board	Not before 1st December, 2009	Consultation will take place with carers, carers centre, third sector groups, Healthy	Carers Strategy, available from Audrey Williamson, Operational	Audrey Williamson

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			Halton PPB and Halton and St Helens Primary Care Trust. Representations can be submitted in writing to Audrey Williamson by 30 th September 2009.	Director - Health and Community, Runcorn Town Hall, Runcorn	
Implementation of the authorities statutory function to commission post 16 education provision from September 2010 including: Acting on recommendations from the Raising Expectations Action Program (REACT), LSC staff transfers to HBC from April 2010	Executive Board	14 January 2010	Consultation will take place with 14-19 Partnership, GM Subregional transition group and LSC. Representations can be made to the Strategic Director, Children and Young People.	14-19 Education and Skills Bill, available from Judith Kirk, Children and Young People Directorate, Grosvenor House, Halton Lea. Runcorn	Judith Kirk

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Redesign of Day Services for people with physical disabilities and older people	Executive Board	Not before 1st December, 2009	<p>Principal groups to be consulted are:</p> <ul style="list-style-type: none"> • Service users of Day services • Carers • Staff providing day services • Care Management Services • Healthy Halton Policy and Performance Board, • Halton and St Helens Primary Care Trust, • 3rd Sector <p>Any representations should be send to Audrey Williamson in writing by 31st October 2009.</p>	<p>Executive Board report, available from Audrey Williamson, Runcorn Town Hall</p> <p>Valuing People Now, available from Audrey Williamson, Runcorn Town Hall</p>	Audrey Williamson
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Commitment to Post-LEP provision	Executive Board	Not before 1st December, 2009	<p>Consultation with the following principal groups will take place:</p> <p>BSF Strategic Board BSF Programme Board BSF Finance and Procurement Workstream Partnership for Schools LSC Secondary and Secondary Special Schools</p> <p>Any person who wishes to make representations to</p>	<p>Funding Guidance www.partnershipforschools.org.uk/library/bsfguidance.jsp#fundguidance, available from Ann McIntyre, Operational Director - Business Support and Commissioning, Grosvenor House, Halton Lea</p> <p>www.partnershipforschools.org.uk, outline business case guidance,</p>	Ann McIntyre

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			the Executive about the matter should contact Gerald Meehan, Strategic Director – Children and Young People in writing by September 2009.	available from Ann McIntyre, Operational Director - Business Support and Commissioning, Grovsnor House, Runcorn	
Capital Programme for CYP for 2010/11	Council	16 December 2009	<p>Consultation will be with Asset Management Working Group and Schools.</p> <p>Any person who wishes to make representations to the Executive about the matter should contact Gerald Meehan, Strategic Director, Children</p>	<p>Primary Capital Strategy, available from Lorraine Cox, Divisional Manager, Finance and Resources, Chester Building, Grosvenor House, Halton Lea</p> <p>Grant Allocation Letters for Schools Capital</p>	Lorraine Cox

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			and Young People in writing by 31 st October 2009.	and Children's Centre Capital Grant, Child Care Capital, Big Lottery, available from Lorraine Cox, Divisional Manager, Finance and Resources, Chester Building, Grosvenor House, Halton Lea	
Decision on the Pre-Statutory Consultation of the proposal to close Halton High School	Executive Board	3 December 2009		Proposal to close Halton High School to enable the development of an Academy, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF	Strategic Director-Children & Young People

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				Notes of consultation meetings, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF	
Approval of the Contract for Youth Work and Targeted Youth Support	Executive Board	3 December 2009		Standing Orders for Contracting and Tendering, available from Tony Crane, Grosvenor House Tendering service specification, available from Tony Crane, Grosvenor House	Strategic Director-Children & Young People
Decision on approval for	Executive Board	3 December		None.	Strategic Director-

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the pilot delivery of Children's Health Services being served from Warrington Road Children's Centre		2009			Children & Young People
Decision on the Statutory Consultation to close Halton High School	Executive Board	31 January 2010		<p>Linked Statutory Notice of closure of Halton High School, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF</p> <p>Notes of consultation meetings, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF</p>	Strategic Director-Children & Young People

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				Written responses to consultation, available from Mark Reaney, 4th Floor, Municipal Buildings	
To approve the Joint Commissioning Strategy for Dementia	Executive Board	Not before 1st December, 2009		Joint Commissioning Strategy for Dementia, available from Sue Wallace-Bonner, Runcorn Town Hall	Strategic Director - Health and Community
Adoption of an Environmental and Regulatory Services Enforcement Policy	Executive Board	Not before 1st December, 2009		None.	Strategic Director - Environment

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Decision on the Statutory Consultation to expand The Heath Specialist Technology College	Executive Board	31 January 2010		<p>Linked Statutory Notice on the expansion of The Heath Specialist Technology College, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF</p> <p>Notes of consultation meetings, available from Ann McIntyre, 3rd Floor Grosvenor House or website for BSF</p> <p>Written responses to consultation, available from Mark Reaney, 4th Floor, Municipal</p>	Strategic Director-Children & Young People

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				Buildings	
To set the Council Tax Base for 2010/11	Council	16 December 2009	Any person who wishes to make representations to the Council about the matter should contact Bill Dodd, Operational Director-Financial Services in writing by 2 nd December 2009.	Working Papers, available from Peter McCann, Catalyst House	Bill Dodd

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

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Quality and Performance Portfolio Holder – Councillor Swain
 Neighbourhood Management and Development Portfolio Holder – Councillor Nelson